



Brave • Respectful • Optimistic • Trusting • Aspirational • Fun

Bromcom-Parent/Carer & Pupil Set up

Please be aware that we are in a stage of migration and not all data has copied out at present, therefore there may be anomalies at this time.

This will be fully up and running from Monday 28th of April.

We have previously sent communication to inform all parents/carers about our transition from Class Charts and Bromcom.

The step-by-step guides below will show you how to download and set up the app for:-

- Parents/carers
- Pupils

Parents/Carer- Downloading the app and logging in for the first time

Watch the following video that will guide you through downloading the app and logging in for the first time to Bromcom: -

[Bromcom Parent/Carer Video](#)

School Postcode: - CF37 4SF

School ID:- 16356

Brave • Respectful • Optimistic • Trusting • Aspirational • Fun

Pupils- Downloading the app and logging in for the first time

Your Bromcom account is linked to your school email. We are using 'Single Sign On' for Bromcom, so after you have carried out the steps below you won't need to enter your details each time.

You will need your phone for this and be able to receive school emails on that phone. This email address will end with @hwbcymru.net

Download the Student Portal app from the links below or search in your app store for the Bromcom Student app.



2. Your phone must allow you to see your school emails too. If you haven't set up an email app to see your school emails already, then we recommend you use the Outlook app.

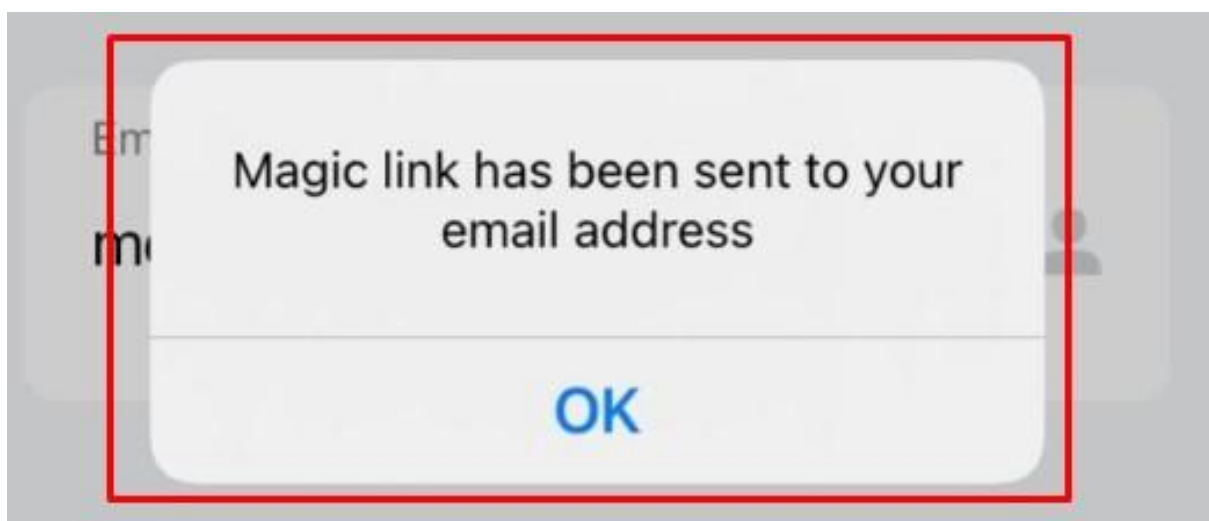
3. Now open the Bromcom Student Portal app and select **Login with... Magic Link**



Brave • Respectful • Optimistic • Trusting • Aspirational • Fun

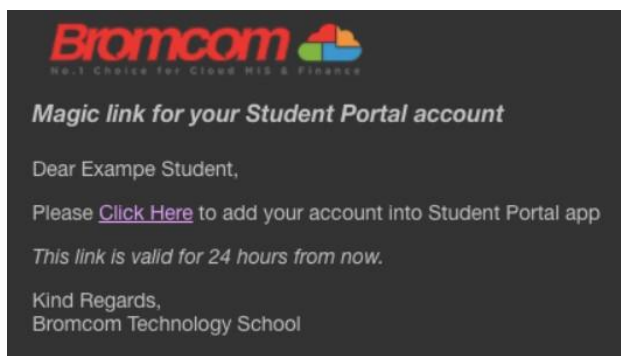
4. Then enter the School ID 16356 and your school email. It's important that you enter your school email correctly. Reminder :- this is the email address that ends in @hwbcymru.net.

Once done, you will see a message that the magic link has been sent to your school email.



Reminder: Students **MUST** open the Magic Link Email from a DEDICATED EMAIL APP on the Mobile Phone/Device that the Student Portal App is also installed on.

Below is an example of how this email will look.



5. On your phone, click the link in the email, and it will automatically take you into the Student Portal app. If not, press the back button and try the link again.

Doing these steps will enable you to use Single Sign for the Student Portal and bypass the need to enter your details every time in the future.